

# STEPS FOR ENROLLMENT

1

## ENROLLMENT CRITERIA & REQUEST

*Review our enrollment criteria and submit an online request. Our intake team will get in touch within one business day to review eligibility and provide our enrollment materials.*

[midwestautismservices.com/new-client](http://midwestautismservices.com/new-client)

2

## COMPLETE ENROLLMENT MATERIALS

*Return the completed enrollment packet along with a copy of your child's full diagnostic report and any insurance cards.*

3

## INSURANCE AUTHORIZATION FOR INTAKE ASSESSMENT

*We'll submit a request to your insurance carrier to provide an intake assessment. The initial assessment takes approximately two hours to understand child's strengths and observe any challenges*

4

## DEVELOPMENT OF TREATMENT PLAN

*Based on the initial assessment, our clinicians will create an Individualized Treatment Plan (ITP) to help address skills, deficits, and/ or any unsafe behaviors. This plan will be reviewed with you to allow the opportunity to address concerns, ask questions, and provide input on therapeutic goals.*

5

## RECEIPT OF TREATMENT AUTHORIZATION

*When your child's treatment plan is finalized, our team will submit a follow-up request to your insurance provider. Once we receive the thumbs up, we'll contact you to schedule a start date!*



  
**MIDWEST**

Autism & Therapy Center